

Dear Parents and Guardians,

All teachers at Sussex Academy are using an online grading system that connects to the State of Delaware eSchool program called Home Access. To find out your child's grades, DCAS scores and other information:

1. Go to the Sussex Academy website at: www.sussexacademy.org
2. Click on Team Phoenix
3. Click on Home Access at the bottom of our information page
4. At the top there is a pull down menu for you to select "Sussex Academy"
5. Using the username and password that is on a label in the front of your child's Agenda book – login in.
6. On the left-hand side of the page you will see several options
 - a. Click on classwork and scroll down to see every class
 - b. Click on assessments to see DCAS scores
7. Please don't forget to "logout" by clicking on the "logout" at the upper right-hand corner of the page.

Students are encouraged to view this information weekly and can do so from home or any computer at school. If you do not have internet access at home, or need further help with the online grade book, please contact Mrs. Cripps @ 856-3636 extension 1303.