

Sussex Academy
Executive Board of Directors Meeting
Minutes
February 17, 2016

CALL TO ORDER AND ROLL CALL

The meeting was called to order at 3:30 p.m. by Jennifer Scott, Board President.

Board Members Present: Jennifer Scott, Denise Westbrook, Dustin Parker, Lauren Wisely, Ilona Holland, Susan Mitchell, Jaime Nutter, Marty Cosgrove, Chris Moody and Dean Swingle.

Board Members Absent: Chris Benjamin, Steve Burke and Joe Schell.

Staff Present: Patricia Oliphant, Director of Curriculum and Instruction, Allen Stafford, Director of Finance and Operations and Andrea Rogers, Board Secretary.

Visitor: Trey Mitchell, a 7th grade student at Sussex Academy and a member of the Boy Scouts, observed the meeting. Trey was working on a conflict resolution project.

APPROVAL OF MINUTES

A motion was made by Susie Mitchell to accept the minutes of the January 20, 2016 Executive Board meeting. Marty Cosgrove seconded; the motion carried. The motion passed unanimously (10-0).

DIRECTORS' REPORTS

Patricia Oliphant reported:

Sussex Academy received a gift from the Delaware Community Foundation. The funds will be used to purchase books for the library.

Dr. Oliphant reviewed the U.S. Department of Education response report.

Results of the grade 9 lottery were discussed.

Dr. Oliphant, Mr. Stafford, Mrs. Scott, Mrs. Foley and two students will be attending a Reward and Recognition function at Dover Air Force Base on Friday, February 19. Sussex Academy has been awarded as the highest performing school for the 2014-15 school year.

Interviews for the Specific Interest Preference have been scheduled for February 22 & 24.

The Athletic Director position has been posted. SA has hired a Spanish teacher.

Dr. Oliphant was approached by the SGA to hold a fundraiser at the school to create more revenue for the 2017 prom.

MONTHLY BOARD FINANCIAL REPORT

A motion was made by Dean Swingle to approve the January 31, 2016 Financial Report. Denise Westbrook seconded; the motion carried. The motion passed unanimously (10-0).

SUSSEX ACADEMY FOUNDATION UPDATE

No report was presented.

COMMITTEE REPORTS

Executive

State auditors were here today.

Finance

Allen Stafford discussed FY16 Budget. A motion was made by Dean Swingle to accept the revised FY2016 Budget. Jaime Nutter seconded; the motion carried. The motion passed unanimously (10-0).

Recognition

No report was presented

Public Relations

Written report presented.

Building and Grounds

No report was presented.

Program Development

No report was presented.

Athletics

Written report was presented.

Legislative

Jaime Nutter reported the General Assembly will be out 6 weeks writing the budget.

Policy

Denise Westbrook made a motion to approve Policy 1006, Use of School Property, pending changes discussed. Dustin Parker seconded; the motion carried. The motion passed unanimously (10-0).

Library

Written report was presented.

OLD BUSINESS

No Old Business was discussed.

NEW BUSINESS

Allen Stafford reported Steve Oscar is the on-site safety go to person.

PUBLIC COMMENTS

There were no public comments.

EXECUTIVE SESSION

A motion was made to enter Executive Session for the purpose of a legal matter at 5:30 by Jennifer Scott. Marty Cosgrove seconded; the motion carried. The motion passed unanimously (10-0).

A motion was made to come out of Executive Session at 5:39 by Jennifer Scott. Ilona Holland seconded; the motion carried. The motion passed unanimously (10-0).

ADJOURNMENT

Jennifer Scott, Board President adjourned the meeting at 5:40 p.m.

Respectfully submitted,

Andrea Rogers,
Board Secretary

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