



# SUSSEX ACADEMY

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Application for an absence from school for an extended trip (3 days or more.)

I hereby apply to be excused from school from \_\_\_\_\_  
to \_\_\_\_\_ to go to \_\_\_\_\_  
Date Date Destination

I understand that the days missed will be recorded as days absent from school. I understand that it is my responsibility to request assignments in advance, to make every effort to complete the assignments while I am away, and turn them in upon my return. I am also aware that I will need to make up all projects, tests, and assignments that are given during my absence within the same number of days that I am absent due to my vacation.

## Work Provided:

|            |     |    |
|------------|-----|----|
| Math       | Yes | No |
| Reading    | Yes | No |
| Writing    | Yes | No |
| Science    | Yes | No |
| Soc. Stds. | Yes | No |

## Teacher Initials:

|       |
|-------|
| _____ |
| _____ |
| _____ |
| _____ |
| _____ |

## Comments:

|       |
|-------|
| _____ |
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| _____ |
| _____ |
| _____ |

\_\_\_\_\_  
Student's Name

\_\_\_\_\_  
Student's Signature

\_\_\_\_\_  
Parent's Signature

\_\_\_\_\_  
Team Leader Signature

\_\_\_\_\_  
Executive Director's Signature

☐ Approved ☐ Denied